

Government of Odisha
Micro, Small & Medium Enterprises Department,
Odisha Secretariat, Bhubaneswar-751001

Advertisement for the Post of Chief Executive Officer (CEO) of
Institute of Entrepreneurship Development (IED), Odisha

Applications are invited for filing up the post of Chief Executive Officer (CEO) of Institute of Entrepreneurship Development (IED), Odisha, a Society under Micro, Small & Medium Enterprises Department, Government of Odisha. The application dully filled in the prescribed format should be sent by e-mail (sahoodilipkumar055@gmail.com) as well as speed post to Shri Dilip Kumar Sahoo, OAS, Joint Secretary to Government, Micro, Small & Medium Enterprises Department, Odisha Secretariat, Bhubaneswar-751001. The envelope containing the application should be clearly super-scribed as "Application for the post of CEO, IED Odisha".

The last date of submission of application both in soft and hard copies is on or before **05.00 PM on 23.02.2019**. For detailed terms of reference, please visit our website <http://www.msmeodisha.gov.in>.

Sd/-

Joint Secretary to Government

TERMS OF REFERENCE

Applications are invited for filing up the post of Chief Executive Officer (CEO) of Institute of Entrepreneurship Development (IED), Odisha in the revised pay scale of Rs.1,23,100/- to Rs.2,15,900/- on contract/ deputation basis from the Officers of State/Central Government/Bank/reputed Entrepreneurship Development Institutions of Government of India fulfilling the following Criteria:

- Possessing B.E./B.Tech. /MBA /Post Graduate degree in Arts/Science/Commerce with at least 60% marks along with minimum 20 years of experience in Entrepreneurship Development /Promotion of Micro and Small Enterprises etc. However, higher and meritorious candidates having Ph.D qualification pertaining to MSME sector may be given preference,
- Holding analogous post on regular basis in the parent cadre/Department of State/ Central Government,
- The age of applicant shall not exceed 57 years as on 01.01.2019,
- The appointment shall be on contract, which will be for 3 years or till the age of 60 years, whichever is earlier. The contract will be terminable with one month notice from either side,
- The intending candidates may apply for the above post in the prescribed format along with self attested copies of educational and experience certificates by 23.02.2019,
- MS&ME Department reserves the right to cancel any or all applications without assigning any reason thereof, and
- Completed application in all respect along with supporting documents may be sent to **"Shri Dilip Kumar Sahoo, OAS, Joint Secretary to Government, Micro, Small & Medium Enterprises Department, Odisha Secretariat, Bhubaneswar-751001"** (Email Address : sahoodilipkumar055@gmail.com). The envelope containing the application should be clearly super-scribed "Application for the post of CEO, IED Odisha".

APPLICATION FORM FOR THE POST OF CHIEF EXECUTIVE OFFICER, IED, ODISHA

Passport size photo

1 NAME :

2 DATE OF BIRTH :

3 AGE (as on 01.01.2019) :

4 NATIONALITY

5 GENDER :

MALE	FEMALE	TRANSGENDER
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6 EDUCATIONAL QUALIFICATION (after graduation) :

Qualification	Year of passing	Board/Council/University	College/Institute Name	Percentage of Marks

7 PROFESSIONAL EXPERIENCE OF AT LEAST 20 YEARS :

Field of Experience	Organization / Institution Name	Organisation/ Institute type	Post held	Period of Experience, Date(from - to)

8 POSITION(S) HELD SO FAR :

9 PRESENT SCALE OF PAY WITH GRADE PAY :

10 CATEGORY :

UR	SC	ST	OBC
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11 CURRENT ADDRESS WITH EMAIL ID & MOBILE NUMBER :

12 PERMANENT ADDRESS :

Place :

Date :

(Signature of the Applicant)