



Ph: 06724221707, E-mail:-dicjspur@nic.in

**OFFICE OF THE GENERAL MANAGER, DISTRICT INDUSTRIES CENTRE,
JAGATSINGHPUR, AT-JOGADHARI, (BEHIND NEW BUS STAND),
JAGATSINGHPUR-754103.**

Letter No. 322 / DIC, Jagatsinghpur / Dated, 25/02/2017

To

The District Information Officer,
NIC, Jagatsinghpur.

Sub: - Quotation call notice – placement in Dist. Website.


Sir,

In enclosing herewith a copy of Quotation Call Notice of D.I.C., Jagatsinghpur, I am to request you to place the same in District Website for wide publicity.

This is for favour of your information & necessary action.

Yours faithfully,

Encl: - As above.


General Manager,
DIC, Jagatsinghpur.

Memo No. /Dt.

Copy submitted to the Directorate of Industries, Odisha, Cuttack for favour of kind information & necessary action.


General Manager,
DIC, Jagatsinghpur.

OFFICE OF THE GENERAL MANAGER: DISTRICT INDUSTRIES CENTRE:
JAGATSINGHPUR (JOGADHARI), JAGATSINGHPUR-754103, ODISHA

Tele-fax: 06724-221707

E-mail ID: dicjspur@nic.in

QUOTATION CALL NOTICE

ENQUIRY NO. DICJSP/Actt-2/ 308

DATE: 22/02/2017

To

Interested Authorised Registered Dealers/ Manufacturers,

Dear Sirs,

Sub: - Request for Quotation of Different types of Tables & Chairs

Last Date of Submission : Dt. 14/03/2017 at 1.00 P.M

Date of Opening : Dt. 14/03/2017 at 3.00 P.M

Interested Authorised Registered Dealers/ Manufacturers of branded quality furniture like Godrej, Geeken, Neelkamal etc. are requested to quote for the items at Annexure-I, sealed and super scribing the cover with "Quotation for Tables and Chairs" against Enquiry No. 308 Dated. 22/02/2017

The outer cover should bear only the addresses. Offer with complete details on the following should reach this office (as stated below) on or before dt. 14/03/2017 at 1.00 P.M. **Quote as per attached Annexure-I.**

You are requested to kindly go through the detailed instructions and terms & conditions mentioned below and overleaf and submit your most competitive offer by the last date and time of submission cited above.

INSTRUCTIONS

1. Please mention the enquiry no. & due date on the top of the envelope.
2. Please submit copies of PAN, VAT Clearance and VAT Registration Certificate with your offer.
3. The offer must be submitted in the office of DIC, Jagatsinghpur only. No Tender is to be handed over to any staff personally. All tenders / quotations should be sent to the following address.

**The General Manager, District Industries Centre, Jagatsinghpur,
Jogadhari, Behind New Bus-Stand, Jagatsinghpur-754103.**

4. Tenders / Quotations must be sent sufficiently in advance so that it reaches us on or before the due date and time. Quotation received after the due date & time will not be considered.
5. Quotation document (s) and all enclosures must contain the signature of the competent authority of the firm.
6. The firm quoting for above mentioned items should be authorized dealer of the manufacturer. Copy of authorization certificate should be enclosed with the quotation. Offers submitted without proper authorization shall be rejected summarily.
7. The Bank / RTGS detail must be submitted along with the quotations / Tenders on the letter head. A scan copy of the cancelled cheque can also be attached for verification of IFSC Code (if required).
8. The office reserves the right to cancel / reject any or all bids without assigning any reason thereof.

Continued to -2-



A. Terms & Conditions: Indigenous Bids

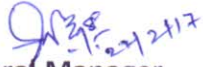
The offer must comprise of the following failing which it will be treated as non-responsible hence rejected:

1. The basic price must not be higher than the actual price . If any additional accessories required, as per enquiry, it must be quoted separately. Price list in case of proprietary items must be submitted.
2. The sample furniture / catalogues should be provided at the time of submission of quotation.
3. The firm shall have certificate like ISO: 9001 / ISO: 18001 and BIFMA.
4. **Conditional tenders will not be accepted.**
5. **Late and delayed quotation:** Late and delayed tender will not be considered. If in any case, unscheduled holiday occurs on prescribed closing / opening date, the next working day shall be the prescribed date of closing / opening. It will be the sole responsibility of the firm that quotation should reach on or before the due date and time.
6. **Pre-installation Requirement:** The bidder should have mentioned pre-installation requirements for the equipment like ambient temperature, humidity, specification of weather, power specifications etc., when items are provided full performance satisfactions, should be demonstrated.
7. **Entry Tax:** Entry tax, if applicable will be borne by the supplier.
8. The percentage of taxes must be either inclusive / extra in exact figure (should not be as applicable) against Concessional Sales Tax Certificate not against 'C/D' form along with CST, JST/VAT/TIN No. (s)
9. Authorization Dealer Certificate of the manufacturer/dealer.
10. The exact days of delivery period, installation & commissioning schedule should be specific.
11. The exact figure of percentage of discount offered, if any should be clearly specified.
12. The quoted price (final offer) must be F.O. R i.e. DIC, Jagatsinghpur including Packing & Forwarding, Freight, and Insurance etc. with detail break-up.
13. Packing, Forwarding, Transporting, Postage/Courier, Octroi, Freight, Insurance, Any Certificate(s), Extra Warranty, Installation, Commissioning any, any levy, any other charge(s) must be included in rate quoted.
14. The quotations must be neatly typed or computer printed. **Hand written offer will be rejected.** Quotations must carry the number of sales tax / VAT / TIN invariably on the top.
In the case of items quoted having specifications different than those mentioned in the enclosed Tender format, kindly submit the information and the prices in the same format but on additional sheet.
15. The date of delivery should be strictly adhered to, failing which the purchase order is liable to be cancelled. Penalty may be imposed as per P.O. terms & conditions. Goods should be securely, safely and adequately packed & dispatched at the risk of supplier and packing costs quoting this order reference should be kept in all package. Local firms are requested to deliver the goods in our stores before 3.00 P.M on any working day.
16. **Validity Period:** The validity period of the offer should be clearly specified.
17. **Rate Contract:** If any of the Stores mentioned are already under DGS & D or EPM rate contract, you are requested to give us the advantage of the contract rates.

18. Continued to -3-

19. **Payment:** Full payment within 30 days from the date of receipt, test / inspected / commissioned and found satisfactory with regard to quality, quantity and specifications ordered.
20. **Guarantee / Warranty:** The equipment should be guaranteed against any manufacturing defect for a period from the date of successful installation as authorize mentioned. In case of any part or whole of the equipment is found to be defective during the guarantee period, then the same will have to be replaced / repaired free of cost at our premises.
21. All communications are to be addressed to the undersigned only. Any kind of canvassing visit to the Premises for enquiry of the status of the tender without prior permission may lead to rejection of the bid.
22. DIC, Jagatsinghpur reserves the right to accept or reject or cancel any or all enquiries or quotations at any stage without assigning any reason thereof.
23. For any dispute, the place of jurisdiction shall be Jagatsinghpur only.

Yours faithfully,


General Manager,
DIC, Jagatsinghpur.

Copy to:-

1. Office Notice Board.
2. DIO, NIC, Jagatsinghpur for placement in District Website.
3. The Directorate of Industries, Odisha, Cuttack for placement in DI, Orissa website.

ANNEXURE-I

ENQUIRY NO. DICJSP/Actt-2/ 308

DATE: 22/02/2017

1. Conference Table - (Size preferably 9' X 3') - One No.
(for Room Size 18' X 26')
2. Executive Table ----- - One No.
3. Executive Chair ----- i) High back - One No.
ii) Medium back- One No.
4. Visitor's Chair (for GM's Room)----- - 6 No's
5. Chairs for Conference i) High Back - One No.
ii) Medium Back - Four No's
6. Visitors' Chairs without Arm (for Conference Room)- Per Pc.
7. Waiting Chair (Three seated) - Two No's.
(Preferably Stainless Steel made, perforated seat and back)


22/02/17