



GOVERNMENT OF ODISHA
ENERGY DEPARTMENT

ADVERTISEMENT

No. 7576 /En., Bhubaneswar, dt. 6th August, 2022
ENG-FE_I-DAPP-0006-2022

Sub: Invitation of application for the post of Director (Finance) in Odisha Hydro Power Corporation Limited (OHPC Ltd.).

Odisha Hydro Power Corporation Limited (OHPC Ltd.) is functioning under the administrative control of Energy Department, Government of Odisha, is an ISO 9001:2008, ISO 14001 and OHSAS 18001 certified Gold rated State Public Sector Undertaking with installed capacity of 2099.8 MW at six locations within the State and one inter-State project. OHPC is also promoting investment in various green energy projects through GEDCOL (a wholly owned subsidiary of OHPC). The Company is also planning to take up new hydro projects & Pumped Storage Projects (PSPs) in the coming days.

2. Job description and responsibilities:

This position is at the Board Level. The incumbent shall report to the Managing Director / Chairman. He / she will remain in overall charge of Finance & Accounts such as Corporate Accounts, Taxation and Audit, Treasury, Investments, Financial Concurrence, Costing & Budgeting, Cash flow and Working Capital Management, PF & Gratuity related matters etc. of the Corporation. He will be responsible for financial planning, formulating policies and strategies relating to Finance & Accounts as well as oversee implementation of these policies.

3. Eligibility:

I. Age:

As on the date of advertisement - Minimum age will be 45 years and maximum age will be 57 years (for external candidates) & 58 years (for internal candidates).

II. Educational Qualification:

The candidate must be a Bachelor's Degree holder and a qualified Chartered Accountant / Cost Accountant/ Chartered Financial Analyst/ MBA with Finance specialization with good academic record from recognized Universities/ Institutions of repute.

III. Key skill:

He should have managerial experience at a senior level in Corporate Financial Management and Accounts including Budgetary Control, Institutional Finance, Working Capital Management etc. in an Organization of repute. Exposure to ERP/SAP based Finance / Accounting System is desirable. Power Sector experience will have added advantage for this position.

IV. Experience:

For Internal Candidates:

1. A proven track record of at least 20 (twenty) years of post-qualification experience in relevant functional areas.
2. He / she should have at least 01 (one) year experience in a senior level position (GM & above),

OR

The candidate shall be drawing a pay in the scale of Rs.1,23,100 - 2,15,900/- i.e. in level 15 of the pay matrix under the ORSP Rules, 2017 or higher scale of pay on the date of advertisement.

The applicant shall furnish the organizational chart indicating his/her current position therein.

If internal candidate is selected for the post of Director (Finance), he/she should resign/ take Voluntary Retirement from his service and join as Director (Finance) on contractual appointment.

For all other candidates:

1. A proven track record of at least 20 (twenty) years of post qualification experience in relevant functional areas.
2. He / she should have at least 03 (three) years' experience in a senior level position (GM / equivalent & above) in an organization of repute.

OR

The candidate shall be drawing a pay in the scale of Rs.1,23,100- 2,15,900/- in level 15 of the ORSP Rules 2017 or equivalent revised scale of pay or higher pay of Central Govt./ CPSE / other organisations on the date of advertisement.

The applicant shall furnish the organizational chart indicating his/her current position therein.

V. Employment Status:

The applicant must on the date of application be employed in a regular capacity (not in a contractual / adhoc capacity) in one of the following:

- (i) Central Public Sector Enterprise (CPSE)
- (ii) State Public Sector Enterprise

Interested candidates from Government/ CPSUs/ SPSUs/ State/ Central Govt. may be considered on deputation. However, the period of deputation as Director (Finance), OHPC shall not be less than 03 (three) years.

4. Scale of Pay:-

The Pay will be fixed in the pay scale of **Rs.1,35,100-2,16,800/- i.e. Level 17 of the Pay Matrix under the ORSP Rules, 2017** along with D.A as applicable. The candidate shall also be entitled for HRA / Company Accommodation, Medical Allowance and other perks as per Rules of the Corporation.

Pay protection will be allowed only to the Officers from the Central / State Governments / CPSEs / State PSUs or any other Government organization.

5. Tenure of Appointment:

This position is on full time contract basis for a period of 05(five) years or up to the age of superannuation i.e. 60 years whichever is earlier.

However, extension of the term may be allowed beyond 60 years in exceptional cases up to 63 years subject to assessment of the performance by Energy Department. There will not be any extension beyond two terms & 63 years of age.

6. Submission of Application:

Prospective candidates from the Central Public Sector and Government Offices / State Public Sector Undertaking shall send their applications, through Cadre Controlling Authority, in the format as at **Annexure-I** along with a prescribed forwarding letter as in **Annexure-A**.

Private sector candidates shall forward their applications through their Controlling Officer.

Interested candidates shall submit their applications in the format at Annexure -I, along with a write up on the significant contributions made by them during their present/past assignments and their suitability for the post. Further, all candidates shall submit a statement indicating their vision for OHPC over the next 5 years (in about 300 words).

In addition to the above, Private Sector Executives must submit the following documents along with the application form:

- a. Self-attested copies of certificate in support of age (matriculation/ class 10th certificate) and degree & other qualifications;
- b. Annual Reports of the company for the last 03 (Three) years for (FY 2018-19, FY 2019-20 & FY 2020-21) duly certified by Company Secretary (for Private Sector applicants).
- c. Evidence of listing on the Stock Exchange (for Private Sector applicants).
- d. Evidence of working at Board level or reporting directly to the Board i.e. one level below Board level.
- e. The details of job handled in the past with details/particular references.

The applicant shall submit

- i. A certificate separately (in sealed cover), duly certified by the Head of the Unit/ Head of Organisation with regards to the integrity of the said applicant in Annexure-II, and
- ii. His / her performance rating in last 05 (five) years duly certified by the Controlling Authority (in sealed cover) in **Annexure-III**.

Interested candidates may arrange to send their application through the Cadre Controlling Authority / Controlling Officer in the format at Annexure-I along with a passport size photograph within 40 (forty) days from the date of publication of the advertisement on the website of Energy Department to the following address by Registered post / Speed post only.

Address : Principal Secretary to Govt.,
Energy Department,
Kharavela Bhawan, Bhubaneswar-751001.

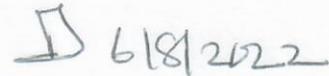
Envelope containing the application should be super-scribed as **“Application for the post of Director (Finance), Odisha Hydro Power Corporation Limited (OHPC)”**.

The undersigned reserves the right to accept/ reject any or all of the applications at any stage of selection without assigning any reason thereof.

7. Disqualification, etc:

- a) If any of the candidates who appeared for the interview and is selected, gives his/her unwillingness after the interview is held, ‘or’ his/her unwillingness after the issue of offer of appointment, he/she would be debarred for a period of two years from being considered for a Board Level posts in any State PSU other than the one to which the candidate belongs.
- b) In the above cases, no request for relaxation or otherwise would be entertained.

Applications received beyond the last date and incomplete applications shall not be considered. Any wrong information given in the application will make the application liable for rejection.

 6/8/2022

Principal Secretary to Government

Memo No. 7577 /En., Dated. 06.08.2022

Copy forwarded to the Secretary, CERC, New Delhi / Secretary, CEA, New Delhi / Additional Secretary, Ministry of Power, GoI / CMD, NTPC / NHPC / PFC / REC / PGCIL for kind information & necessary action.

It is requested to kindly accord wide publicity of this Advertisement among the interested and eligible candidates in their organization.

✓ *AD Pathanank*
06/8/2022
Additional Secretary to Govt.

Memo No. 7578 /En., Dated. 06.08.2022

Copy forwarded to all Departments, Govt. of Odisha for information & necessary action.

✓ *AD Pathanank*
06/8/2022
Additional Secretary to Govt.

Memo No. 7579 /En., Dated. 06.08.2022

Copy forwarded to Addl. Chief Secretary to Govt., Public Enterprises Department / Chairman, OHPC / EIC (Elect.)-cum-PCEI, Odisha / MD, OHPC / MD, OPGC / OPTCL / GRIDCO / Secretary, OERC, Bhubaneswar / CEOs, TPCODL / TPWODL / TPNODL / TPSODL / GEDCOL / CE, OREDA, Bhubaneswar for information & necessary action.

✓ *AD Pathanank*
06/8/2022
Additional Secretary to Govt.

Memo No. 7580 /En., Dated. 06.08.2022

Copy forwarded to Head, Portal Group, IT Centre, Lok Seva Bhawan, Bhubaneswar / Computer Cell, Energy Department for information & necessary action.

It is requested to host this advertisement in the website of Energy Department urgently.

✓ *AD Pathanank*
06/8/2022
Additional Secretary to Govt.

FORMAT OF APPLICATION

APPLICATION FOR APPOINTMENT TO THE POST OF:

1. Name in full:
2. Present Designation:
3. Office / Department:
4. Pay/ Level (In detail):
5. Date of Birth:
6. Age as on the date of advertisement: Years : Month: Days:
7. Nationality:
8. Whether belongs to SC/ST/OBC :
9. Full Address (Office / Residence):
 - i. Office with Telephone No., Mobile No.,
e- mail, address etc.
 - ii. Residence:
 - iii. Present Emoluments:

Passport size
photograph to
be pasted

10. Basic Pay:

Dearness Pay / Allowances:
Special Pay, if any:

HRA:

CCA

Any other allowances:

Total:

11. QUALIFICATION:

Educational Qualification:

- a. Academic :
- b. Professional:
- c. Details of affiliation with Professional Bodies / Institution / Society:

- i. Name:
- ii. Membership No. :
- iii. Since when:

12. EXPERIENCE:

Details of posts held from time to time (year 2000 onwards)

Sl. No.	Post held & scale of pay	Office	Period		Experience		Nature of job
			From	To	Years	Months	

13. TRAINING:

Details of training undergone in India and abroad.

Name of training program	Institute where training was received	Period of training	Nature of training	Achievement

14. FOR PRIVATE SECTOR EXECUTIVES:

- i. Annual turnover of last three years of the Company where he is working presently:

(Certified copy to be attached) Turnover

Rs.----- for the year 2018-19

Rs.----- for the year 2019-20

Rs.----- for the year 2020-21

- ii. Details of position held at Board level / Below Board level:

- iii. Details of Stock Exchange listing:

15. List of Publications / Academic honours received:

16. If selected, minimum time required to join:

17. Any other information:

Check List

1. Whether furnished your organizational chart

Indicating your current position there in

duly certified by controlling
officer

Yes / No

2. Whether submitted a statement on

achievements/ exceptional works in professional career

Yes / No

(In about 500 words)

3. Whether submitted a write up on vision for OHPC

Yes / No

(In about 300 words)

(Name and Signature of the applicant)

Date:

Place:

Note: Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.

ANNEXURE – A

**Forwarding letter by Cadre Controlling Authority (for Govt./ CPSE/ State PSU)/
Controlling Officer (for private candidates)**

To

Principal Secretary to Government

Energy Department

Kharavela Bhawan, Bhubaneswar- 75101

(By Regd. Post/ Speed Post Only)

Dear Sir,

I am forwarding herewith the application (Annexure-I) of _____ for the post of Director (Finance), OHPC.

The Integrity certificate and Performance Grading Report (Annexure -II & III) are enclosed separately in a sealed cover.

Place :

Signature:

Date:

Name & Designation

Seal of the Organisation (if any)

Integrity Certificate

(To be submitted in sealed cover)

This is to certify that the integrity of _____ is beyond all reasonable doubts as verified from his performance appraisal reports. No vigilance/disciplinary proceedings is pending/ contemplated against him/her.

Place :

Signature:

Date:

Name & Designation

Seal of the Organisation (if any)

ANNEXURE-III

Performance Grading of past five years

(To be submitted in sealed cover)

Year	Grading	*Remarks
2020-21		
2019-20		
2018-19		
2017-18		
2016-17		

*The maximum attainable grading for the above year.

Place :

Signature:

Date:

Name & Designation

Seal of the Organisation (if any)